

MINUTES OF BOARD OF TRUSTEES MEETING FOR
KITCHENER PUBLIC LIBRARY BOARD

1. CALL TO ORDER

The Regular Board Meeting of the Kitchener Public Library Board was called to order at 7:00 p.m. on Wednesday, September 18, 2019, by the Chair, Ms. Stephanie Soulis, in the Administration Boardroom at the Central Library.

TRUSTEES PRESENT

Ms. Katherine Andrews, Ms. Michelle Dow, Mr. Cory Ernst, Councillor Kelly Galloway-Sealock, Councillor Sarah Marsh, Mr. Robin Mazumder, Ms. Shannon Nicholson, Ms. Stephanie Soulis, Mr. Derek Vollebregt.

Ms. Mary Chevreau, Secretary-Treasurer and Chief Executive Officer.

STAFF PRESENT

Ms. Lesa Balch, Ms. Penny-Lynn Fielding, Ms. Gloria Grigas, Ms. Angela Riddell.

REGRETS

Ms. Erin Rudland, Ms. Clare Wagner.

2. AGENDA REVIEW

No changes were made to the Agenda.

19-50... On motion by Mr. Derek Vollebregt and seconded by Ms. Michelle Dow, it was RESOLVED that the Agenda be adopted.

CARRIED

There were no pecuniary / conflict of interest declarations.

3. MINUTES of the Board Meeting of August 21, 2019.

19-51... On motion by Ms. Michelle Dow and seconded by Mr. Cory Ernst, it was RESOLVED that the Minutes of the Board Meeting of August 21, 2019, be approved.

CARRIED

4. BUSINESS ARISING

19-52... Leave of Absence
On motion by Councillor Kelly Galloway-Sealock and seconded by Mr. Derek Vollebregt, it was RESOLVED to authorize a Leave of Absence for Ms. Erin Rudland up to 3 months, beginning September 18, 2019.

CARRIED

5. 1. BUSINESSREPORT OF OFFICERS(a) Report of the ChairUpdates

Ms. Stephanie Soulis provided an update of last evening's Heffner Studio Preview, which was a great success. Feedback from the Library Board was provided for the staff's future reference.

[Mr. Robin Mazumder joined the meeting.]

The One Book One Community event – *An Evening with Joanna Goodman in conversation with Irwin Elman* - is scheduled in the Theatre at Central on Wednesday, September 25, 2019, between 7:00 and 9:00 pm.

In 2008, Mr. Irwin Elman was appointed as the Provincial Advocate for Children and Youth to provide leadership to the Advocate's Office to amplify the voices of children and youth in its mandate.

(b) Facilities Planning and Building CommitteeUpdates

No updates were reported.

(c) Public Service and Policy Committee

Updates

In the absence of Ms. Clare Wagner, Chair of the Public Service and Policy Committee, Ms. Stephanie Soulis reviewed the Library Board's new Board Policy, *Social Media Communications – Board Trustees*, for their final approval.

- 19-53... On motion by Mr. Derek Vollebregt and seconded by Ms. Katherine Andrews, it was RESOLVED to approve the Social Media Communications - Board Trustees Policy, as presented.

CARRIED

(d) Finance Committee

August 2019 Financial Statement

- 19-54... On motion by Ms. Michelle Dow and seconded by Ms. Katherine Andrews, it was RESOLVED to accept the August 2019 Financial Statements, as printed.

CARRIED

(e) Report of the Secretary-Treasurer and CEO

Updates

Heffner Studio Preview Update

At the event yesterday, Mr. Bob Egan acknowledged and thanked Jon Buysee from Sherwood Audio for his generous in-kind support in providing all the audio equipment and lights for the event in the Reading Lounge. The audio equipment elevated the quality of the sound for the performances by Jim Cuddy and the Penderecki String Quartet.

The CEO acknowledged that the library is sending a letter to thank the Downtown Kitchener BIA which have not only been supportive of the library's initiatives but through a grant, secured a commitment from Mark's Caribbean Kitchen, La Cucina and the Grand Surf restaurants to serve high caliber food at the event.

Ms. Mary Chevreau also noted that Descendants Beer & Beverage Company as well as the Hacienda Café provided the beverages.

Incident Summary – May to August 2019

The CEO noted that the number of incidents reported in the time frame of May to August 2019 has declined from the same time last year. The outreach team is slowly making inroads. Library programs offered by

outreach staff include a Youth Drop-In on Tuesdays, as well as an Info Lounge and Afternoon Movies on Thursdays. A social justice reintegration program for those with Notices of Trespass is also being implemented.

Ms. Penny-Lynn Fielding shared the statistics of interactions tracked by the library's outreach workers to date.

E-content Update

The document, *Fair E-Book and E-Audiobook Lending for Libraries*, provided in the Board package was shared from the Urban Libraries Council (ULC) and the Canadian Urban Libraries Council (CULC). The document outlines key information highlights to help understand the issue and help Board members advocate the library's concerns and opposition.

In October 2015, the Library Board passed a motion to support and endorse the Canadian Public Library E-book Advocacy Campaign.

Recent decisions in 2019 by major e-book and e-audiobook publishers include increasing restrictions on digital lending models for libraries, imposing embargoes on new content and ceasing ongoing (perpetual) licensing.

The CEO will be making an E-Content Update to inform City Council of this fair access issue on Monday, September 23. Your support is appreciated if able to attend the meeting which starts at 7:00 pm.

The motion for City Council outlined in the Board package was revised and a copy distributed at the meeting.

It is important that our politicians be made aware of this issue at all levels of government.

No changes were made to the library's Capital Budget when Ms. Mary Chevreau and Ms. Angela Riddell met with the City's Finance Team on Monday.

The Operating Budget meeting with the City is Tuesday, October 1, 2019.

6. II. NEW BUSINESS

None.

7. III. PRESENTATIONS

(a) Report of Councillors

As part of the Kitchener in Bloom program, exhibits are being set up in the Kitchener City Hall Rotunda today. Kitchener in Bloom celebrates the gardening efforts of Kitchener citizens and business owners who help to make our city a more beautiful place to live.

Councillor Sarah Marsh reminded the Board to visit the City's website next spring to learn more about 2020's Kitchener in Bloom program and submit a nomination.

Downtown Kitchener's Impact 19 Theatre Festival will offer 60 theatre and dance performances during its 6-day event between September 24 - 29, 2019.

Ideas of the Brave is a community symposium offered on Wednesday October 2, 2019 from 5 pm to 8 pm at Catalyst137. More than 100 community leaders, business leaders, residents and civic leaders are expected to share ideas to help develop Kitchener's next economic Development Strategy. Members of the Library Board were invited to attend.

Tickets are now on sale for KW Art Gallery's annual fundraiser event. Councillor Sarah Marsh will send out the particulars to the Library Board.

Kitchener's Consumption and Treatment Services interim site on Duke Street is expected to open at the end of the month.

Councillor Sarah Marsh spoke about the availability of free Naloxone kits at pharmacies should they be needed. The CEO confirmed that the library has several available inhouse.

Councillor Kelly Galloway-Sealock reported that the City of Kitchener launched its 2019 - 2022 Strategic Plan last week.

The Community & Infrastructure Services Committee considered a review of the *Love My Hood* program over the past 3 years.

From September 27 - 29, 2019, the Neighbourhood Placemaking Challenge is an opportunity to transform the places we visit every day and where we spend time with neighbours. The Community & Infrastructure Services Committee approved the Placemaking Challenge grant and Community Garden Grant be consolidated into the Neighbourhood Matching Grant, subject to the 2020 budget process.

8. ADJOURNMENT

19-55...

There being no further business, on motion by Ms. Michelle Dow, it was RESOLVED to adjourn the meeting at 7:50 p.m.

CARRIED

Chair

Secretary-Treasurer

[Attachments Accompanying September 18, 2019 Board Meeting]

- (a) August 21, 2019 Library Board Minutes
- (b) August 2019 Financial Statement
- (c) Board Trustees Social Media Communications Policy
- (d) Fair E-Book & E-Audiobook Lending for Libraries
- (e) Revised Motion for City Council Meeting on September 23, 2019