

MINUTES OF BOARD OF TRUSTEES MEETING FOR
KITCHENER PUBLIC LIBRARY BOARD

1. CALL TO ORDER

The Regular Board Meeting of the Kitchener Public Library Board was called to order at 7:00 p.m. on Wednesday, June 19, 2019, by the Chair, Ms. Stephanie Soulis, in the Administration Boardroom at the Central Library.

TRUSTEES PRESENT

Ms. Katherine Andrews, Mr. Cory Ernst, Councillor Kelly Galloway-Sealock, Councillor Sarah Marsh, Ms. Shannon Nicholson, Ms. Erin Rudland, Ms. Stephanie Soulis, Mr. Derek Vollebregt, Ms. Clare Wagner.

Ms. Mary Chevreau, Secretary-Treasurer and Chief Executive Officer.

STAFF PRESENT

Ms. Lesa Balch, Ms. Penny-Lynn Fielding, Ms. Sabina Franzen, Ms. Gloria Grigas.

REGRETS

Ms. Michelle Dow, Mr. Robin Mazumder.

SPECIAL GUEST

Mr. Caleb Redekop, KPL's Community Outreach Coordinator.

2. AGENDA REVIEW

Under *Reports of Officers*, the Policy Minutes discussion listed under the Facilities Planning & Building Committee was moved to Public Service & Policy Committee which was added to the Agenda as Item (c).

19-35... On motion by Mr. Cory Ernst and seconded by Ms. Katherine Andrews, it was RESOLVED that the Agenda be adopted, as amended.

CARRIED

There were no pecuniary / conflict of interest declarations.

3. Presentation by Caleb Redekop

Mr. Caleb Redekop was hired by Kitchener Public Library to help design and implement a program to engage the marginalized communities that use the library space at Central. Mr. Caleb Redekop and his colleague Ms. Candace Pitvor work to make Kitchener Public Library safe, welcoming and engaging to everyone.

The library's Community Outreach program is a unique model that is embedded in the Information Services department, with both Caleb and Candace participating in all aspects of library service as well as serving the needs of the more marginalized customer base.

The central principle that guides the library's Community Outreach program is relationship building. This allows staff to work more productively with people who may have more complex needs in our space and help understand their behaviours.

The program also builds relationships that connect with community partners which enables the library to support people in a circle of care model.

Community Outreach programming is directly linked to our relationship-based model, some of which includes a Youth Drop-in space in the Teen area; Thursday Afternoon Movies which invites a more marginalized community into our space; and a program called "Info Lounge" for individuals to learn about and get connected with community resources, engage and learn about technologies or just relax and connect with us.

Ms. Stephanie Soulis thanked Caleb for his very informative presentation.

4. MINUTES of the Board Meeting of May 15, 2019.

19-36...

On motion by Councillor Kelly Galloway-Sealock and seconded by Ms. Katherine Andrews, it was RESOLVED that the Minutes of the Board Meeting of May 15, 2019, be approved.

CARRIED

5. BUSINESS ARISING

None.

6. 1. BUSINESSREPORT OF OFFICERS(a) Report of the ChairUpdates

Ms. Stephanie Soulis, Chair, reminded the Trustees that we do not meet during the month of July. Our next meeting is August 21, 2019, at the Central Library.

The Chair thanked Board members who were able to attend the meeting on Tuesday evening, June 18, as well as the soft opening of the Heffner Studio which was scheduled before today's Board meeting.

Gary Bauman has emailed the Library Board welcoming them to the Board's portal which is now up and running. The Board package for August will be available on the portal.

(b) Facilities Planning & Building CommitteeUpdates

Ms. Mary Chevreau confirmed that the dates of an upcoming closure of the Pioneer Park Community Library as a result of construction of the Doon Pioneer Park Community Centre will be provided once available.

(c) Public Service and Policy CommitteeUpdates

In preparation for the upcoming work with the library's new Strategic Plan for 2021 - 2024, Ms. Katherine Andrews reviewed the handout provided in the Board package which outlined the library's mission, vision, value statements, and intellectual freedom.

(d) Finance CommitteeMay 2019 Financial Statement

In the absence of Ms. Michelle Dow, Chair of the Finance Committee, Ms. Sabina Franzen reviewed the May 2019 Financial Statements.

19-37...

On motion by Ms. Erin Rudland and seconded by Ms. Katherine Andrews, it was RESOLVED to accept the May 2019 Financial Statements, as printed.

CARRIED

(e) Report of the Secretary-Treasurer and CEO

Updates

Ms. Mary Chevreau thanked Ms. Sabina Franzen for her 31 years of service and wished her all the best in retirement. Sabina's replacement, Ms. Angela Riddell, has been training closely with her during the last three weeks.

Ms. Mary Chevreau welcomed Ms. Angela Riddell who then introduced some of her background information to the Library Board.

The library's community engagement survey was completed by approximately 6500 people which is a testament that our patrons love and care for their library. Several customers responded to the survey through our Patron Point system which helped with the numbers.

This is Step 1 of the community engagement process. The library is working on a translation piece with our ESL and immigration group. This will help in collecting a good and diverse response.

During the first week of the ION launch, *Stories That Move You*, will be introduced as our way of celebrating the start of ION service in the community. This 12-week campaign will showcase library content and resources aimed at transit riders to promote the library.

Ms. Mary Chevreau also introduced a new initiative that the Central Library will be implementing to increase its rental income.

2019 Business Plan – June Progress Updates

Ms. Mary Chevreau responded to questions from the Library Board as she presented the updates as outlined in the June Progress report of Kitchener Public Library's 2019 Business Plan.

Interlibrary Loans

The CEO reported that SOLS reinstated the option for libraries to participate in the interlibrary loan service with significantly reduced funding from the Province of Ontario which will require the use of Canada Post instead of previous courier service that was managed by SOLS.

In the interim, Kitchener Public Library's interlibrary loan service is currently on hold for the month of June as staff investigate service options before reintroducing the interlibrary loan service to customers.

7. II. NEW BUSINESS

None.

8. III. PRESENTATIONS

(a) Report of Councillors

Councillor Sarah Marsh provided copies of Downtown Kitchener's 2019 Calendar of Summer Events guide.

The City of Kitchener's 2019 - 2022 Strategic Plan was approved by the City's Finance & Corporate Services Committee at its meeting of June 17, 2019.

The "caring community" focus in the Strategic Plan aligns with the rise in resident interests in City action to address affordable housing and other social issues. An Affordable Housing Strategy was approved on June 10, 2019, by the City's Planning & Strategic Initiatives Committee.

The Truth & Reconciliation Commission Calls to Action report was approved by the City's Finance & Corporate Services Committee with the added recommendation that members of Council be included in the City staff training program to increase Indigenous competency at the City of Kitchener.

In response to the Truth & Reconciliation Calls to Action, a territorial acknowledgement at the commencement of Council will be introduced.

One Roof will be moving its facility from Queen Street to the corner of King and Sheldon Streets in Kitchener.

Councillor Kelly Galloway-Sealock noted that the report by the Ontario Government regarding the results of its review of Waterloo Region is anticipated in October.

The City of Kitchener is exploring options for shared winter maintenance costs of City pathway connections to elementary schools with both the Waterloo Region District School Board and the Waterloo Catholic District School Board.

City staff will undergo a review of community centre booking guidelines with an update to be provided in the fall. As noted by Councillor Kelly Galloway-Sealock, DC funding changes will impact the community centres.

The True North Festival is hosting a free concert with Frank Walker and more playing at the Carl Zehr Square on Thursday evening, June 20. The Multicultural Festival at Victoria Park is scheduled this Saturday, June 22 and Sunday, June 23.

The Light Rapid Transit (LRT) launches on Friday, June 21, 2019, with a kick-off ceremony that morning at the Fairview Mall station. Passengers can board the ION at no cost at any station during the first 11 days of service. On Saturday, June 22, the Region of Waterloo's LRT Service, the Downtown Kitchener and Uptown Waterloo BIAs have also put together a fun-filled day and evening for the whole family to enjoy as they explore what each core has to offer.

19-38... On motion by Councillor Sarah Marsh and seconded by Councillor Kelly Galloway-Sealock, it was RESOLVED to move the meeting in-camera to discuss a confidential personnel issue.

CARRIED

19-39... On motion by Ms. Erin Rudland and seconded by Mr. Derek Vollbregt, it was RESOLVED to conclude the in-camera session.

CARRIED

9. ADJOURNMENT

19-40... There being no further business, on motion by Ms. Clare Wagner, it was RESOLVED to adjourn the meeting at 9:05 p.m.

CARRIED

Chair

Secretary-Treasurer

[Attachments Accompanying June 19, 2019 Board Meeting]

- (a) May 15, 2019 Library Board Minutes
- (b) May 2019 Financial Statement
- (c) KPL Foundation Policies Slide Presentation
- (d) 2019 Business Plan – June Progress Update