

MINUTES OF BOARD OF TRUSTEES MEETING FOR
KITCHENER PUBLIC LIBRARY BOARD

1. CALL TO ORDER

The Regular Board Meeting of the Kitchener Public Library Board was called to order at 7:01 p.m. on Wednesday, May 15, 2019, by the Chair, Ms. Stephanie Soulis, in the meeting room at Country Hills Community Library.

TRUSTEES PRESENT

Ms. Katherine Andrews, Ms. Michelle Dow, Mr. Cory Ernst, Councillor Kelly Galloway-Sealock, Mr. Robin Mazumder, Ms. Shannon Nicholson, Ms. Stephanie Soulis, Ms. Clare Wagner.

Ms. Mary Chevreau, Secretary-Treasurer and Chief Executive Officer.

STAFF PRESENT

Ms. Lesa Balch, Ms. Penny-Lynn Fielding, Ms. Sabina Franzen.

REGRETS

Ms. Gloria Grigas, Councillor Sarah Marsh, Ms. Erin Rudland, Mr. Derek Vollebregt.

SPECIAL GUEST

Ms. Amanda Wilk, Manager, Country Hills Community Library.

2. AGENDA REVIEW

19-29... On motion by Ms. Shannon Nicholson and seconded by Mr. Cory Ernst, it was RESOLVED that the Agenda be adopted.

CARRIED

There were no pecuniary / conflict of interest declarations.

3. Presentation by Amanda Wilk

Ms. Amanda Wilk, Manager, Country Hills Community Library, provided a presentation on the services and programming available at the Country Hills Community Library.

4. MINUTES of the Board Meeting of April 17, 2019.

19-30... On motion by Councillor Kelly Galloway-Sealock and seconded by Ms. Shannon Nicholson, it was RESOLVED that the Minutes of the Board Meeting of April 17, 2019, be approved.

CARRIED

5. BUSINESS ARISING

None.

6. 1. BUSINESSREPORT OF OFFICERS(a) Report of the ChairUpdates

Ms. Stephanie Soulis, Chair, reported that the Heffner Studio renovation is approaching completion and a soft opening is anticipated in the coming weeks.

(b) Facilities Planning & Building CommitteeUpdates

Mr. Cory Ernst, Chair of the Facilities Planning & Building Committee, reported that the proposed Southwest Community Library timelines remain unchanged and that the business case work will take place in 2019.

(c) Finance CommitteeApril 2019 Financial Statement

Ms. Michelle Dow, Chair of the Finance Committee, reviewed the April 2019 Financial Statements.

19-31... On motion by Ms. Michelle Dow and seconded by Ms. Katherine Andrews, it was RESOLVED to accept the April 2019 Financial Statements, as printed.

CARRIED

(d) Public Service and Policy Committee

Updates

Ms. Stephanie Soulis, Chair, provided a review of the following Board policies:

1. GOV-01 - Purpose of the Board
2. GOV-02 - Delegations to the Board
3. GOV-03 - Board Orientation and Training
4. GOV-04 - Duties and Responsibilities of Individual Board Members
5. GOV-05 - Confidentiality

(e) Report of the Secretary-Treasurer and CEO

Updates

Board Portal

Ms. Mary Chevreau provided a demonstration of the live Board portal. The portal is currently being populated and it will be made available shortly.

CULC Conference

Ms. Mary Chevreau attended a CULC conference and shared information related to security in libraries and the importance and relevance of libraries for a healthy community.

Development Charges

The Province of Ontario introduced Bill 108, *the More Homes, More Choices Act*, 2019 on May 2, 2019 which includes amendments to the *Development Charges Act*. These amendments could impact the ability to use development charges for libraries. Staff will continue to gather information and assess the impact as details become available.

19-32... On motion by Ms. Michelle Dow and seconded by Ms. Katherine Andrews, it was RESOLVED to move the meeting in-camera to discuss a confidential personnel issue.

CARRIED

19-33... On motion by Ms. Katherine Andrews and seconded by Ms. Michelle Dow, it was RESOLVED to conclude the in-camera session.

CARRIED

7. II. NEW BUSINESS

None.

8. III. PRESENTATIONS

(a) Report of Councillors

Councillor Kelly Galloway-Sealock noted that Neighbour's Day is coming up on June 8, 2019.

The City of Kitchener has approved a pilot project for sidewalk snow clearing for next winter.

9. ADJOURNMENT

19-34... There being no further business, on motion by Ms. Clare Wagner, it was RESOLVED to adjourn the meeting at 9:08 p.m.

CARRIED

Chair

Secretary-Treasurer

[Attachments Accompanying April 17, 2019 Board Meeting]

- (a) April 17, 2019 Library Board Minutes
- (b) April 2019 Financial Statement
- (c) Library Board Calendar for June